Guidewire Business Analysis Training and Placement Program

COURSE DETAILS DOCUMENT

• LIVE Live - Online | In-person | Private Team Training

Prerequisites

Truly speaking there are no absolute prerequisites to become a successful Guidewire Business Analyst. But it would be nice to have the following to become a successful Guidewire business analyst:

- Basic computing skills (MS Office like Word, Excel and PowerPoint).
- Decent communication skills (verbal and writing in English).
- Comfortable talking to people.
- Basic knowledge of insurance (not mandatory).

The insurance industry is undergoing rapid digital transformation, and leading the charge is Guidewire InsuranceSuite, a globally recognized core system platform adopted by major Property and Casualty (P&C) insurance carriers. As insurers modernize their legacy systems to improve customer experience and operational efficiency, the demand for skilled Guidewire Business Analysts is at an all-time high.

Skillcubator has designed this specialized Guidewire Business Analysis Training and Placement Program to bridge the talent gap and prepare professionals for real-world Guidewire implementations. The program is tailored for aspiring and working Business Analysts who wish to gain domain expertise in the insurance sector and functional knowledge of Guidewire's core products—PolicyCenter, BillingCenter, and ClaimCenter.

Our curriculum blends insurance domain concepts, business analysis methodologies, Agile practices, and practical exposure to Guidewire functionalities through case studies, real-time simulations, and live project scenarios. Learners will gain hands-on experience with industry-standard tools like JIRA, Confluence, Visio, and exposure to integration and data migration strategies involved in enterprise-scale Guidewire implementations.

With Skillcubator's proven model of training + placement support, this program also includes resume-building workshops, mock interviews, and job placement assistance, ensuring that graduates are job-ready for roles with insurers, system integrators, and consulting firms specializing in Guidewire.

Whether you're transitioning into the insurance IT domain or aiming to deepen your expertise in Guidewire projects, this program offers the domain depth, functional clarity, and career support needed to confidently step into a rewarding career as a Guidewire Business Analyst.

This course prepares you for Business Analyst roles in Guidewire implementation projects. This is an independent training program and not affiliated with Guidewire Software, Inc.

Is This Program Right for You?

This program is designed for individuals who are eager to build a rewarding career at the intersection of business analysis, insurance domain knowledge, and Guidewire technology. You'll benefit from this training if you:

- Are an aspiring Business Analyst looking to break into the P&C insurance IT sector.
- Have experience in insurance operations and want to transition into a business analysis or IT functional role.
- Are a software professional seeking to move from technical roles (QA, support, development) to functional/BA roles.
- Are a project manager, product owner, or consultant looking to gain deeper domain knowledge in Guidewire.
- Are a recent graduate with strong analytical and communication skills and an interest in business technology.
- Are looking for a structured training path that includes real-world project simulations, hands-on documentation practice, and placement support

If you're aiming to work with top insurance carriers, system integrators, or IT consulting firms implementing Guidewire Insurance Suite, then this program is your ideal starting point.

Course Objective:

The primary objective of the Guidewire Business Analysis Training and Placement Program is to equip participants with the functional knowledge, domain expertise, and practical skills necessary to excel as Business Analysts in Guidewire InsuranceSuite implementation projects across the P&C insurance industry.

By the end of this program, learners will be able to:

- Understand the core modules of Guidewire InsuranceSuite—PolicyCenter, BillingCenter, and ClaimCenter.
- Gain comprehensive knowledge of P&C insurance processes and how they are digitized through Guidewire.
- Effectively perform business analysis activities including stakeholder engagement, requirements elicitation, requirements analysis, requirements documentation and managing requirements across the project lifecycle.
- Write BRDs, FRDs, user stories, use cases, and process flows aligned with Agile and Scrum methodologies.
- Collaborate with developers, QA, and product owners during Guidewire implementations, configurations, and integrations.
- Support UAT, data migration, and API integration mapping tasks as part of end-to-end project delivery.
- Use industry-standard tools such as JIRA, Confluence, Visio, and Postman.
- Prepare for interviews and confidently apply for Guidewire BA roles with real-world project experience and a strong professional portfolio.

This course aims to build a job-ready skill set, enabling learners to confidently step into roles such as ServiceNow Business Analyst, ITSM Analyst, Digital Transformation Consultant, or Functional Analyst.

Course Outline

Module 1

1. **Business Analysis Fundamentals**
    1.1. What is Business Analysis?
    1.2. Who is a Business Analyst?
    1.3. Importance of Business Analyst.
    1.4. Understanding Different Types of Stakeholders.
    1.5. Mapping Stakeholders using RACI Matrix, Stakeholder Influence Chart etc.
2. **What is Software Development Lifecycle?**
    2.1. What is Software Development Lifecycle (SDLC)?
    2.2. Understanding different phases of an SDLC.
    2.3. Role of a business analyst in each of the SDLC phases.
    2.4. Learning and comparing (a) Predictive (b) Iterative and Incremental and (c) Adaptive SDLC models.
3. **Reviewing Different Software Engineering Models**
    3.1. Waterfall.
    3.2. Spiral.
    3.3. Rapid Application Development (RAD).
    3.4. Rational Unified Process (RUP).
    3.5. SCRUM (More emphasis will be given on SCRUM).
    3.6. Kanban.
4. **Types of Requirements**
    4.1. What is a requirement?
    4.2. Understanding different types of requirements.
    4.3. Business need.
    4.4. Stakeholder requirement.
    4.5. Functional.
    4.6. Non-Functional.
    4.7. Interface.
    4.8. Graphical User Interface.
    4.9. Business rules.
5. **Requirements Elicitation**
    5.1. What is requirements elicitation?
    5.2. Understanding various requirements elicitation techniques.
    5.3. Brainstorming.
    5.4. Focus Group.
    5.5. Requirements Workshops.
    5.6. Interviews.

5.7. Questionnaire/Survey.
5.8. Document Analysis.
5.9. Prototyping.
5.10. Pros and Cons of each of the requirements elicitation techniques.

Module 2

6. Overview of Insurance: Life vs. Property & Casualty (P&C) Insurance.

6.1. Introduction to P&C insurance and its key processes (policy administration, claims management, underwriting).
6.2. Key terms: Premium, Claims, Policy, Risk, Underwriting.
6.3. P&C Insurance Lifecycle: Quote to Bind to Renew.
6.4. Understanding the Guidewire ecosystem and its components.
6.5. Regulatory and Compliance Requirements in P&C.

7. Introduction to Guidewire InsuranceSuite.

7.1. Overview of Guidewire as a Product Company.
7.2. Guidewire Suite Modules:
7.2.1. PolicyCenter – Policy Lifecycle Management.
7.2.2. BillingCenter – Premium Billing & Payments.
7.2.3. ClaimCenter – Claims Handling Process.
7.3. Guidewire Data Model and Architecture Overview.
7.4. Guidewire Configuration vs. Integration.

8. Introduction to Guidewire PolicyCenter

8.1. Detailed overview of Guidewire PolicyCenter.
8.2. Policy Quote, Submission, Issuance, Renewal, Cancellation.
8.3. Understand Business Rules, Rating, Underwriting Authority.
8.4. Integration touchpoints (underwriting, third-party APIs).
8.5. Role of BA in PolicyCenter implementation.

9. Introduction to Guidewire BillingCenter

9.1. Detailed overview of Guidewire BillingCenter.
9.2. Invoice Generation, Payments, Collections.
9.3. Account Reconciliation Workflow.
9.4. Payment Gateways and Third-party Interfaces.
9.5. Role of BA in BillingCenter implementation.

10. Introduction to Guidewire BillingCenter

10.1. Detailed Overview of Guidewire ClaimCenter.
10.2. What is FNOL (First Notice of Loss) Process?
10.3. Coverage Determination and Reserves.
10.3.1. Claims Adjudication and Payment.
10.3.2. Subrogation and Litigation.
10.4. Role of BA in ClaimCenter Implementation.

Module 3

11. Adopting Agile-Scrum On Guidewire Implementation

11.1. Agile Manifesto and Principles.
11.2. Scrum Roles: Product Owner, Scrum Master, Development Team.
11.3. Writing Epics, User Stories, and Acceptance Criteria.
11.4. Sprint Ceremonies: Planning, Daily Stand-up, Review, Retrospective.
11.5. Managing Requirements in Agile using JIRA.

12. Integration & Data Migration

12.1. What is Integration & Data Migration in Guidewire.
12.2. Web Services (SOAP/REST) in Guidewire.
12.3. External System Integrations (Payments, Rating Engines, DMV, etc.).
12.4. Legacy Data Migration Strategy.
12.5. Role of BA in Integration Mapping and Data Transformation.

13. Quality Assurance and UAT

13.1. Guidewire Testing and User Acceptance Testing (UAT) Support.
13.2. Types of Testing: Unit, Integration, Regression, UAT.
13.3. Writing Test Scenarios and Test Cases.
13.4. Requirements Traceability Matrix (RTM).
13.5. BA's Role in UAT, Defect Triage, and Production Validation.

Module 4

14. Capstone Project

14.1. Real-time Project Simulation: End-to-end Insurance Project Case Study.
14.2. Requirement Gathering Sessions (Live Simulation).
14.3. Mock JAD Sessions and Stakeholder Role Play.
14.4. Writing BRD, User Stories, and Use Cases.
14.5. Documentation Review and Feedback.

15. Resume Building & Interview Preparation

15.1. Resume Writing and LinkedIn Optimization.
15.2. Interview Preparation – Functional, Agile, Domain, Scenario-Based.
15.3. Mock Interviews with Feedback.
15.4. Placement Support through Skillcubator Recruiter Network.

Features

- Training Program as per Latest Industry Demand.
- IIBA Endorsed Education Provider.
- Access to Learning Management System (LMS).
- Free PSM-I and PSPO-I training included in the package.
- 40 PDUs/CDUs.
- IIBA Certified Instructors with 20 plus years of experience.
- Plenty of case studies, In-Class exercises, quizzes, and take-home assignments.
- 15 Plus Industry-Standard tools
- Personalized Resume, LinkedIn Profile makeover and Cover Letter.
- Course aligned to IIBA's BABOK 3.0 and PMI's body of knowledge.
- Comprehensive Capstone project.
- Experiential learning through case studies.

Software/Tools Used for this training

• Guidewire Studio (Demo). • Microsoft Office (Word, Excel, PowerPoint), Google Docs, Google Sheets. • Microsoft Visio, Gliffy, Lucidchart. • Bizagi, Camunda, Bonita, Signavio, Draw.io. • Power Bi, Tableau.	• Postman. • Figma, Balsamiq, Adobe XD. • Jira. • Confluence. • Miro. • Kanbantool, backlog.com or similar Kanban tool.

This course will be taught by certified professionals in business analysis and Guidewire domain with 15 plus years of corporate experience.

Duration

Weekend Batch

- 10-12 weeks (Saturday and Sunday from 11:00 AM EST to 2:00 PM EST).

Weekday Batch

- 10-12 weeks (Monday, Tuesday and Thursday from 08:00 PM EST to 10:00 PM EST).

Fees

1200 USD + 5.3% Sales Tax

(Core Training Hours: 60 hours)	