Certified Business Analysis Professional (CBAP®)

COURSE DETAILS DOCUMENT

Available Formats for this Course

Live Online   In-Person   Private Team Training

Do you feel that you have enough work experience in the field of business analysis, but you lack professional credibility or are unable to get to the next level in your professional career? If yes, then it's time to decode and crack IIBA®'s CBAP® exam and earn the most coveted business analysis certification and industry recognition, respect from your professional community that you truly deserve, and confidently carve a pathway to success, which will open up umpteen opportunities in the field of business analysis and beyond and also reward you financially in short-term and long-term.

What is CBAP®?

The Certified Business Analysis Professional (CBAP®) designation is a professional certification offered by the International Institute of Business Analysis (IIBA®), a non-profit professional association focused on supporting the field of business analysis. As per IIBA®, The Certified Business Analysis Professional™ (CBAP®) designation is a professional certification for individuals with extensive business analysis (BA) experience. CBAP ®are the leading, senior members of the BA community.

Come and join CBAP® bootcamp, offered by Skillcubator Training Institute. Our CBAP® bootcamp is aligned with IIBA®'s latest version of BABOK i.e. BABOK 3.0. Additionally, our training goes beyond BABOK 3.0 and explains each and every concept with real-world examples and blendsBABOK's theoretical concepts with real-world examples and case studies. This course will be taught by a CBAP® certified instructor with 22 plus years of business analysis work experience.

Benefits of CBAP®?

There is no doubt that CBAP® is a gold-standard certification in the field of Business Analysis and having this certification on your resume brings you into an elite club of business analysts. Earning CBAP® can have a positive impact on a professional's overall job prospects, financial remuneration, and career growth. Earning CBAP® has the following benefits:

Earn respect and credibility.

- The CBAP® certification is globally recognized and endorsed by the leading authority in the field of business analysis: the International Institute of Business Analysis (IIBA®). So, you know that it meets the highest standards in the industry.
- Adding the certification to your profile demonstrates that you follow industry best practices and standards. It lends you instant credibility among employers, colleagues, and stakeholders, validating your expertise and making you a trustworthy contributor to any project.
- It's more than just a professional certification, though. The CBAP® designation reflects years of hard-won experience, hard work that went into preparing for the CBAP® exam and the wealth of business analysis knowledge that would make a positive impact within an organization.

Higher Remuneration.

- Certified professionals often command higher salaries than their non-certified counterparts, and the profession's leaders are no exception. The CBAP® designation demonstrates a high level of proficiency in business analysis and a commitment to professional development. As a result, organizations are more likely to offer competitive compensation packages to those who have it.
- According to Fortune Recommends, "Experts say that earning relevant certifications can boost your salary by as much as 20%." Our own Global Research finds that "business analysis

professionals who hold a CBAP® earn 25% more than non-certified professionals," or a salary of $92,930 on average. Also, Business Analysis is one of the fastest-growing careers worldwide and as per the US Bureau of Labor Statistics, CBAP® certified professionals have an all-time high growth rate of 24% in comparison to the 5% average growth rate of any profession.

Less competition.

Clearing CBAP® exam is not easy and not meant for everyone and anyone. So, if you have CBAP® certification you are in an elite club and hence will be way above other working professionals. This also means that you will face less competition from your peers, looking for similar jobs. Moreover, many companies have made it a mandatory requirement to select only CBAP® certification holders. Isn't that a great news?

Career Growth.

- The CBAP® certification is your pathway to wide range of career opportunities that you won't otherwise have access to. First, having CBAP® certification means you will always be in radar of hiring managers, recruiters, and human resource personnel, whenever a suitable position opens up. Second, CBAP® certification holders don't need to be pre-screened since the certification says it all. CBAP® certification holders always have a high chance of getting shortlisted and interview calls. Third, in today's competitive environment, many organizations have made CBAP® compulsory for senior business analyst roles. According to research by the U.S. Bureau of Labor Statistics, professionals with a certification or license faced significantly lower unemployment rates than those without either in 2023 (1.8% vs. 4.2%).

Coaching and Mentoring opportunities.

Once you earn CBAP® certification, people trust your skills, expertise, and knowledge. This also carves a path to become a guide, coach, and mentor to other fellow team members, looking for guidance, tips and ways to improve their work. It's always enriching to give back to the community and make a positive impact in your profession.

Pathway for continuous learning.

CBAP® certification holders must engage in continuous learning in order to earn CDUs (Continuous Development Units), which are required to maintain CBAP® certification. Every 3 year, one must

renew CBAP® certification by learning new tools and techniques and hence creates a platform to gain more knowledge and grow to the next level.

Why enroll with Skillcubator for CBAP® Bootcamp?

Skillcubator is synonymous with building new skills, knowledge, and expertise. We have created CBAP® bootcamp with a two-fold objective. First, teach business analysis concepts and theory as mentioned in IIBA®'s BABOK 3.0 and Second, how to apply those concepts in real-world scenarios, which is rare to find in any CBAP® bootcamps. Additional key features of CBAP® bootcamp are as below:

Course Outline

Chapter 1: Introduction

1.1 Purpose of the BABOK® Guide
1.2 What is Business Analysis?
1.3 Who is a Business Analyst?
1.4 Structure of the BABOK® Guide

Chapter 2: Business Analysis Key Concepts

2.1 The Business Analysis Core Concept Model™
2.2 Key Terms
2.3 Requirements Classification Schema
2.4 Stakeholders
2.5 Requirements and Designs

Chapter 3: Business Analysis Planning and Monitoring

3.1 Plan Business Analysis Approach
3.2 Plan Stakeholder Engagement

Chapter 4: Elicitation and Collaboration

Chapter 5: Requirements Life Cycle Management

Chapter 6: Strategy Analysis

Chapter 7: Requirements Analysis and Design Definition

Chapter 8: Solution Evaluation

8.1 Measure Solution Performance

8.2 Analyze Performance Measures

8.3 Assess Solution Limitations

8.4 Assess Enterprise Limitations

8.5 Recommend Actions to Increase Solution Value

Chapter 9: Underlying Competencies

9.1 Analytical Thinking and Problem Solving

9.2 Behavioral Characteristics

9.3 Business Knowledge

9.4 Communication Skills

9.5 Interaction Skills

9.6 Tools and Technology

Chapter 10: Techniques

10.1 Acceptance and Evaluation Criteria

10.2 Backlog Management

10.3 Balanced Scorecard

10.4 Benchmarking and Market Analysis

10.5 Brainstorming

10.6 Business Capability Analysis

10.7 Business Cases

10.8 Business Model Canvas

10.9 Business Rules Analysis

10.10 Collaborative Games

10.11 Concept Modelling

10.12 Data Dictionary

10.13 Data Flow Diagrams

10.14 Data Mining

10.15 Data Modelling

10.16 Decision Analysis

10.17 Decision Modelling

10.18 Document Analysis

Chapter 11: Perspectives

Features

- Learn from IIBA®'s Premium-Level EEP(Endorsed Education Provider).
- Course aligned to IIBA®'s BABOK 3.0.
- Courseware approved by IIBA®'s CBAP® Core Committee.
- Flashcards.
- CBAP® question bank with 1000 questions.
- Access to Learning Management System (LMS).
- Free PSM-I and PSPO-I training are included in the package.
- Automatically earn 35 PDUs/CDUs upon completion of our CBAP® bootcamp.
- Assistance in completing CBAP® application form.
- IIBA® Certified Instructors with 20 plus years of Business Analysis experience.
- Plenty of case studies, In-Class exercises, quizzes, and take-home assignments.
- Experiential learning through case studies.

Eligibility Requirements to take CBAP® Exam

In order to qualify for the CBAP® exam, a candidate must meet certain requirements as specified by IIBA®. The eligibility requirements are:

1. **35 professional development hours (within the last 4 years):**
   Candidate must have earned 35 professional development hours, which are aligned with A Guide to the Business Analysis Body of Knowledge® (BABOK® Guide) Knowledge Areas and also meet the following educational and training standards that enable the transfer of learning and

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assessment:
- A moderator or facilitator for the session who leads the group/individual through the material.
- Measurable learning objectives directly applicable to the role of the business analysis professional.
- Opportunities for students to interact with the material and ask questions.
- Opportunities for students to practice the task or objective being presented and be assessed by the facilitator/moderator.

Please Note: *Skillcubator is an IIBA® Premium-Level Endorsed Education Provider (EEP) and by taking our CBAP® certification course, you automatically earn 35 Professional Development Hours to qualify to take CBAP® certification exams.*

2. 7,500 work history hours (within the last 10 years):

A candidate must have a minimum of 7,500 hours of business analysis work experience within the last ten years. Relevant work experience should be in business analysis domain, which includes tasks such as requirements elicitation, analysis, documentation, requirements management, stakeholder management etc.

Additionally, within this experience, a minimum of 900 hours must be completed in 4 of the 6 BABOK® Guide Knowledge Areas, for a total of at least 3,600 of the required 7,500 total.

3. 2 references

A Candidate must arrange for two professional references, who have been known to the candidate for at least 6 months. Professional reference can be either CCBA/CBAP® certification holder, a career manager or an internal or external client.

Please Note: References MUST provide an email with company domain. Personal email (Gmail, Yahoo, Hotmail etc.) are NOT accepted.

4. Agreement to the CBAP® Code of Conduct:

Candidate must agree to accept/adhere to the CBAP® Code of Conduct, which outlines ethical and professional behavior expectations for CBAP®-certified individuals.

Who Should Attend?

- A business analysis practitioner, who meets the minimum criteria to sit for the CBAP® exam (please see above) and desires to gain credibility in the field of business analysis and earn higher remuneration should attend the bootcamp.

- Additionally, anyone who qualifies to sit for CBAP® exam, irrespective of their title, and is interested in earning CBAP® should attend the bootcamp.

[Please Note: Job-Title is NOT relevant. What's important is the job duties MUST be aligned to IIBA®'s BABOK course outline. So even if you might not have held an official title of 'Business Analyst', as long as you were involved in doing analysis, requirements definition and stakeholder management, you can still qualify to sit for the exam]

Duration

- 8 Weekends (Saturday and Sunday from 8:00 AM EST to 12:00 PM EST).
- Core Training Hours: 40 hours.

Fees

1599 USD + 5.3% Sales Tax.