**PROBLEM STATEMENT TEMPLATE**

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| **ELEMENT** | **DESCRIPTION** |
| **The problem of…** | [LIST DOWN THE ACTUAL ROOT CAUSE, WHICH YOU FEEL ARE THE MOST IMPORTANT ONES AND WOULD HELP YOU SOLVE THE KEY/MAIN PROBLEM-HEAD OF THE FISH] |
| **Affects…** | [LIST DOWN WHO ALL ARE GETTING IMPACTED WITH THIS. LIST DOWN THE ROLES AND NOT THE NAMES] |
| **And Results in…** | [LIST DOWN WHAT ARE THE NEGATIVE CONSEQUENCES OF THESE ROOT CAUSE(S) LISTED IN THE 1ST ROW] |
| **A successful solution would allow…** | [PROPOSE YOUR POTENTIAL SOLUTION] |